

ВЕСТНИКАРХИВИСТА
VESTNIK ARHIVISTA / HERALD OF AN ARCHIVIST
ISSN 2073 –0101 / DOI 10.28995/2073-0101

1.COOPERATION CONDITIONS.

1.1. The Russian historical and archival science journal “Вестник архивиста / Vestnik arhivista / Herald of an archivist” has been in print since 1991. It was founded by the Russian Society of Historians and Archivists.

Print media registration no. FS 77-32230 of 7.06.2008.

The journal publishes scientific articles in national and world history, source sciences, document science, archeography, foreign archival Rossica, genealogy, problems of introduction of AI in archiving.

It is included in:

Scientific digital library https://www.elibrary.ru/elibrary_about.asp

International citation scientometric database Web of Science (ESCI),

Russian Science Citation Index (RSCI)

(<https://www.elibrary.ru/projects/rsci/rsci.pdf>)

Higher Attestation Commission list of leading scientific magazines

<https://vak.minobrnauki.gov.ru/uploader/loader?type=19&name=91107547002&f=17229>

Peer-reviewed publications fall within the following research areas of the Higher Attestation Commission: 5.6.1. National History (Historical Sciences); 5.6.2. World History (Historical Sciences); 5.6.5. Historiography, Source Studies, Historical Research Methods (Historical Sciences).

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Prefix DOI10.28995/2073-0101.

“Вестник архивиста/ Vestnik arhivista / Herald of an archivist” is an open access journal.

1.2. Copyrighted article to be accepted for review in electronic version should be in compliance with the following basic requirements:

The set of documents is to include three files: (1) Letter to the editorial board as a PDF file; (2) Article text as a WORD document; (3) Additional information as a WORD document.

The covering letter of the author (of the author responsible for legal support in case co-authors, who should be no more than four) to the editorial board should contain a request to review the enclosed article for publication signed by the author (responsible individual) and addressed to the editor-in-chief, listing his job title and

the following postal address: 117393 Moscow, Profsoyznaya str., 82, editorial board of the journal “Вестник архивиста/ Vestnik arhivista/ Herald of an Archivist.”

The letter in a PDF file should confirm that the text hasn't been submitted to other editions and has been personally reviewed by the author (responsible individual) for compliance with ethics of scientific publications (the editorial board demands text originality of at least 85% in the Antipagiat system). The covering letter should include mailing date and affiliation, full name, and contact details (e-mail, tel.) of the author (responsible individual).

The copyrighted article in the WORD document should adhere to the international formatting requirements; see more in **2. INSTRUCTION FOR THE AUTHORS. Formatting of articles submitted to the journal “Вестник архивиста/ Vestnik arhivista/ Herald of an Archivist.”**

The set of three above mentioned documents (see more in formatting example): (1) File containing the covering letter (titled DOE_LETTER); (2) File containing the text of the article (titled DOE_ARTICLE); (3) File containing the additional information (titled DOE_ADDITIONAL_INFO) should be posted simultaneously to the two editorial e-mails: avtoram@vestarchive.ru, anfertiev.i@rggu.ru

The editorial board accepts for review articles in the profile field of the journal that are comprehensive, science-based, topical, and possess novelty drawn from the study of archival documents.

The editorial board accepts for assessment reviews of anthologies of archival documents and monographs in the profile field of the journal. Review with additional information should not exceed 12 000 characters with spaces in total. The document set should include, alongside with three documents mentioned in the Instruction jpg, images of the cover, title page, and page containing bibliographic description of the book; captions for the cover image should be written in Russian and in English.

The editorial board accepts for assessment articles in English in the document set of DOE_ARTICLE_ENG, DOE_ADDITIONAL_INFO_ENG alongside with the Russian set: DOE_ARTICLE_RUS, DOE_ADDITIONAL_INFO_RUS.

Both article texts should adhere to the international formatting requirements; see more in **2. INSTRUCTION FOR AUTHORS. Formatting of articles submitted to the journal “Вестник архивиста/ Vestnik arhivista/ Herald of an Archivist.”**

1.3 After sending the set of documents, the author (responsible individual) receives an automatic notification signed by the editor-in-chief. All submitted

articles (sets of documents) that adhere to the requirements (1 and 2) are registered. If there is no automatic notification within a fortnight (which may happen due to technical difficulties), the author (responsible individual) should re-send their set of documents.

Articles that do not comply with the requirements of 1. **COOPERATION CONDITIONS;** 2. **INSTRUCTION FOR AUTHORS.** **Formatting of articles submitted to the journal “Вестник архивиста / Vestnik arhivista / Herald of an Archivist”** are neither reviewed, nor registered. The editorial board reserves the right not to enter into correspondence with unconscionable authors.

Members of the editorial board and experts in profile research areas of the journal “Вестник архивиста/ Vestnik arhivista/Herald of an Archivist” review submitted articles and evaluate peer-reviews. Period of review, depending of the quality of the article, takes from 3 to 5 months. The articles with positive peer reviews are accepted for publication in the upcoming issues of the journal. Otherwise, within 3-5 month period the author (responsible individual) will receive a review suggesting rectifying any issues found, or a substantiated refusal to publish.

The editorial board lacks technical capabilities to re-check the incoming articles; if further shortcomings are identified, the collaboration with unconscionable authors will cease; the editorial board reserves the right not to enter into further correspondence. If they withdraw the article, the author (responsible individual) should inform of their decision in an e-mail to the editorial board citing their reasons for withdrawing.

Having received the notification of the editor-in-chief on positive conclusion of the review, the author (responsible individual) should print out and fill in the license agreement (which can be downloaded at: <http://www.vestarchive.ru/avtoram.html>). The filled in and signed license agreement, along with confirmation of payment for subscription on a single issue of the journal “Вестник архивиста/ Vestnik arhivista/Herald of an Archivist” (excluding PhD students) should be send in a PDF file to the two editorial e-mails simultaneously: avtoram@vestarchive.ru, anfertiev.i@rggu.ru with a short cover letter addressed to the editor-in-chief.

The editorial board having received the license agreement and confirmation of payment, the article is included in the upcoming issue and the author (responsible individual) receives an e-mail with PDF file of the article proofs attached for checking. The author's copy of the article is sent by e-mail indicated in the document set of the article.

We do not return manuscripts. Authors bear responsibility for observance of ethics of scientific publications: for information authenticity and accuracy of facts,

figures and quotes, for plagiarism and disclosure of data exempt from open source reporting.

1.4. If the article receives positive peer-reviews, the editorial board issues a PDF certificate on planned publication to report to the GRANT MAKER. The covering letter of the author (responsible individual) to the editorial board addressed to the editor-in-chief should contain a request to issue the certificate. A draft of the certificate in a WORD document should be attached to the letter, listing posting address and full official name of the grant maker and the number and title of the project (without abbreviation).

1.5. Due to high volume of work on preparation of the current issues, the editorial board recommends to maintain civility in correspondence and not to enter into correspondence, unless necessary (articles of authors, who violate these requirements, can be suspend in conformity with the contract).

Authors (responsible individuals) should be informed that for avoidance of doubt all correspondence (including reviews) is stored in the editorial office.

The publishing layout of the articles submitted to the journal “Вестник архивиста/ Vestnik arhivista / Herald of an Archivist” doesn’t allow for publication of continued articles (divided in parts).

2. INSTRUCTION FOR THE AUTHORS. Formatting of articles submitted to the journal “Вестник архивиста/ Vestnik arhivista / Herald of an Archivist.”

2.1. Text in files Article (DOE_ARTICLE), Additional information (DOE_ADDITIONAL_INFO) should be typed in Microsoft Office Word 2007-2019; font Times New Roman, size 14; interval 1,5; no additional formatting; do not paginate; do not use headers, rulers, borders; do not set hyphenation and indentation manually; avoid excess spaces and check spelling. Articles in single file with illustrations, captions, References, About the authors, etc. would not be considered.

We recommend checking your files and flash drives for viruses.

2.2. Formatting of all submitted articles should comply with international standards (Web of Science, Higher Attestation Commission, Russian Science Citation Index) pertaining to the sequence of elements:

At the top of the page the author should indicate:

Type of the article (scientific article, review article, scientific report, document publication);

UDC (index of the international Universal Decimal Classification);

Digital Object Identifier – DOI 10.28995/2073-0101 (further numbers are assigned by the editorial board);

Brief information about the author in Russian (in Nominative, comma separated; in case of several authors, for each author separately): two initials (with space), surname of the author; affiliation (full name of the organization/corporate body: university, institute, archive, etc.), region (town, urban/rural settlement), country of residence (its full and official name);

Title of the article in Russian in lower case with first capital letter (no abbreviation, up to 10-12 words);

The same brief information about the author (in case of several authors—for each author separately) in English: surname of the author name, initial; affiliation (full name of the organization/corporate body: university, institute, archive, etc.), region (town, urban/rural settlement), country of residence (its full and official name);

Title of the article in English with capitalized nouns, pronouns, verbs, adjectives, and adverbs (no abbreviation, up to 10-12 words);

Abstract (Аннотация) (in Russian, at least 2500 characters with spaces);
Abstract (in English, at least 2500 characters with spaces);

Keywords (Ключевые слова) (in Russian, 7-10 words or word collocations);

Keywords (in English, 7-10 words or word collocations).

EXAMPLE:

Научная статья

УДК 94(47)084.3(003)

DOI 10.28995/2073-0101

Иванов, И. И.

Государственный архив Кемеровской области, г. Кемерово, Российская Федерация

Архивная служба Кузбасса: страницы истории

OR

И. И. Иванов,

Государственный архив Кемеровской области, г. Кемерово, Российская Федерация

In English

Ivanov, Ivan I.

State Archive of the Kemerovo Region, Kemerovo, Russian Federation

Archival Agencies of the Kuznetsk Basin: Pages of History

OR

Ivanov, Ivan I.

State Archive of the Kemerovo Region, Kemerovo, Russian Federation

Ivanova, Inna I.

Kemerovo State University, Kemerovo, Russian Federation

Archival Agencies of the Kuznetsk Basin: Pages of History

2.3. Аннотация (Abstract). The abstract (short summary of the article) in Russian and in English.

The author should present main goals and objectives, fundamental facts and revealed trends of the study; define chronological framework of the article; introduce major terms.

The narrative should be chronological.

The text should be coherent, compact and dynamic; any first mention of an organization should use its full name followed by abbreviation in parentheses, henceforth the abbreviation should be used.

The abstract should not mention data absent in the main text of the article.

It should explain the research procedure without entering into methodological details. Subject, topic, goal of the study should only be described if not clear from the title.

Methods and methodology of the article should be explained if there is some novelty.

The essence of the study should be made clear by precise and conclusive summary of its main results and their import.

The conclusions may be followed with recommendations, assessments, and speculation, as presented in the body of the article.

The abstract should mention most relevant terms of the article without direct citation.

There should be no notes, abbreviations, and references to the historiography.

The developed ideas should follow from one another.

The text should be laconic, abscond from minor details and superfluity of words.

The abstract in Russian or in English should be at least 2500 characters with spaces.

Аннотация (in Russian) / Abstract (in English) is a separate form of writing, presentation of the article, but not the article itself.

2.4. Ключевые слова (Keywords). Keywords in Russian and in English should represent the content of the article without repeating terms used in the title and in the Abstract.

As the keywords should facilitate searching for the article in national and foreign citation databases and internet resources, it is advisable to use terms mentioned in the article and those that determine the field of study, as well as other major terms.

Ключевые слова (in Russian) and Keywords (in English) should be arranged in order of importance in comma separated sequence of 5-7 words or two- or three-word phrases.

2.5. ОСНОВНОЙ ТЕКСТ СТАТЬИ (ARTICLE TEXT). Submitted article should be consistent with the magazine profile field (issues of source and archival studies, document science, archeography) and its topical sections and comply with major international standards. The text typically should not be divided in sections.

The introduction should sum up the significance of the article, goals and objectives of the research and present its chronological and territorial frameworks (if necessary). It should review the sources and the scholarship on the issue citing an auto numbered list of 3-5 references to contemporary (published within the last 5 years) works on the subject (with high citation index in the Web of Science and Scopus) in Russian with *transliteration* and [translation of the title in square brackets]. It should present methods of the study, its originality and major results.

When introducing a new name, put initials before the surname (with full points and spaces).

The dates should be presented as “day, month, year”: for instance: 25 ноября 1952 г.

There is no full point after the article title, authors names, addresses, headings and subheadings, picture and table captions; dimensions (с-секунда, г-грамм, мин-минута, сут-сутки, град–градус, млн–миллион, млрд-миллиард).

A full point is necessary in the end of endnotes (in tables as well), notes to tables, abstract, abbreviations (мес. -месяц, г. -год).

Years should only be written in numbers, never in words: «1940-егг.», not «сороковые годы XX в.» Do not use «год» or «годы», only «г.» or «гг.». Do not use «век» or «века», only «в.» or «вв.». Only use «ё» when «е» changes the meaning; in all other cases use «е». Avoid abbreviations «др.», «проч.», «т.е.», «т.к.», write «другие», «прочие», «то есть», «так как». You may use the following abbreviations: «т.д.», «т.п.», «см.». Use the sign % not the word; if after a number, there should be no space: 10%. When writing figures, separate thousands groups with a space (6 100 000, 4 250000) or use words or abbreviations (тыс., млн, млрд, etc.). Use the following abbreviations for monetary units: долл., фр., руб., ф. ст., марка. In Russian text use only «French quotation marks», except when there’s a quote inside the quotation marks which should be places in “quotes”. Use en-dash; when in dates or page intervals without spaces: 1910–1930; С. 3–6.

2.6. ПРИМЕЧАНИЯ (NOTES). Use automatic endnotes in Arabic numerals (1, 2, 3, etc. from the first page of text document to the last, including

published documents). Endnote character in the main text should go before the full point if in the end of a sentence¹. There should be bibliographical standardization in the automatic endnotes: please, note place of publication, year, volume, edition, etc. as in bibliographical description (catalog card).

The endnotes text should be typed in Times New Roman font; size 12; in Russian, authors' names and initials should be typed *in italics*, the authors' surnames should be followed by comma. When citing a book (an article, an archival file) repeatedly, use Там же. In English authors names and initials should be typed in CAPITAL LETTERS; when citing a book or an article repeatedly, follow the name and initials with the year of publication of the said book or article: IVANOV, I. I., 2006. Two or more sources should be separated with a semicolon; in multi-volume edition you should put place and year of publication after the volume number; year, volume, number of the magazine should be spaced: 1990. – T. 21. – № 6. – С. 53.

In English version the surname of the author should be typed in CAPITAL LETTERS. In order to be registered in the citation databases (Web of Science, Scopus), all titles of monographs, articles, article collections, etc. should be transliterated and typed *in italics*; the title of the book (or article) should be transliterated using the BSI standard. The translation in Roman type should be followed by In Russ., which denotes that it is published in Russian, and placed in square brackets. In English version the name of the editor(s) goes before the title followed by ed(s). in parenthesis. It is not necessary to translate the magazine title. Place of publication should be translated (for instance, Moscow, St. Petersburg, etc.), while the name of the publisher should be transliterated with word publ. added (for instance, Politizdat publ.). To indicate an article in a magazine, article collection, etc. place IN: before the title of the latter.

Translation in [square brackets should end with full point. In Russ.].

Transliteration should be in *italics*, except for the name of the publisher.

Full point is necessary in the end of reference in Russian; in the end of reference in English; after square brackets; after Ibid.

Semicolon should be used to divide one reference from another.

Comma is necessary in text in Roman lettering when citing an article after the name of the magazine and after no., when citing a book after place and after year of publication. You should use lower case letters after commas in the text in Roman lettering.

For citing Russian translations of foreign monographs it is necessary to find the original bibliographical description with correct spelling of the authors' name and original title, place and year of publication, volume in pages. The original title should be followed by transliteration of the Russian publication and its place and

year of publication, volume in pages in parenthesis: (Russ. ed.: name of the author in CAPITAL LETTERS, *transliterated title* in italics, place and year of publication, volume in pages.)

You should use the **BSI** transliteration system. Available at: <https://transliteration.pro/bsi>

ОБРАЗЕЦ Примечаний (ENDNOTES EXAMPLE) (automatic endnotes in Arabic numerals).

Article in a magazine:

¹ Чураков, Д. О. 1917 г. в современной историографии: проблемы и дискуссии // Новая и новейшая история. – 2009. – № 4. – С. 104–115. CHURAKOV, D. O. 1917 g. v sovremennoi istoriografii: problemy i diskussii [1917 in the Modern Historiography: Problems and Discussions. In Russ.]. IN: *Novaya i noveyshaya istoriya*, 2009, no. 4, pp. 104–115.

² Там же. Ibid.

Article in a collection:

³ Розенберг, У. Г. «По ту сторону Великой Метаистории» Войны и Революции // Эпоха войн и революций (1914-1922). - СПб: Санкт-Петербургский институт истории РАН, 2016. – С. 409. ROSENBERG, U. G. “Po tu storonu Velikoi Metaistorii”: Voiny i revolyutsii [“Beyond the Great Meta-History” of War and Revolution. In Russ.]. IN: *Epokha voin i revolyutsii (1914-1922)* [The Age of War and Revolution (1914-1922). In Russ.]. St. Petersburg, 2016, p. 409.

Monograph:

⁴ Щанов, Я. Н. Государство и церковь в Древней Руси X–XIII вв. – М.: Наука, 1989. – С. 191. SHCHAPOV, Ya. N. *Gosudarstvo i tserkov' v Drevnei Rusi X–XIII vv.* [The State and Church in Ancient Russia of the 10th–13th centuries. In Russ.]. Moscow, Nauka publ., 1989, p. 191.

Documents collection:

Сборник законов СССР и указов Президиума Верховного Совета СССР. 1938–1958 гг. – М.: Госюриздат, 1959. –С. 138–140. *Sbornik zakonov SSSR i ukazov Prezidiuma Verkhovnogo Soveta SSSR. 1938–1958 gg.* [Collection of laws of the USSR and decrees of the Presidium of the Supreme Soviet of the USSR: 1938–1958. In Russ.]. Moscow, Gosyurizdat publ., 1959, pp. 138–140.

Monograph translated into Russian:

FITZPATRICK, Sheila. *Stalin's Peasants: Resistance and Survival in the Russian Village after Collectivization.* Oxford University Press, 1994. (Russ. ed.: FITSPATRIK, SH. *Stalinskie krest'yane. Sotsial'naya istoriya Sovetskoi Rossii v 30-e gody: derevnya.* Moscow, ROSSPEN publ., 2008, 422 p.)

Dissertation:

⁵ *Квакин, А. В.* Идеино-политическая дифференциация российской интеллигенции в условиях новой экономической политики: 1921-1927 годы. Дис. ... докт. ист. наук. – Волгоград, 1991. – 400 с. KVAKIN, A. V. *Ideino-politicheskaya differentsiatsiya rossiiskoi intelligentsii v usloviyakh novoi ekonomicheskoi politiki: 1921–1927 gody. Dis. dokt. ist. nauk* [The ideological and political differentiation of the Russian intelligentsia in the context of the New Economic Policy in 1921–1927: Dr. hist. sci. diss. In Russ.]. Volgograd, 1991, p. 440.

Archive:

⁶ Государственный общественно-политический архив Нижегородской области (ГОПАНО). Ф. 30. Оп. 1. Д. 3100. Л. 46–49. *Gosudarstvennyi obshchestvenno-politicheskii arkhiv Nizhegorodskoi oblasti* [The State Archive of the Nizhny Novgorod Region] (GOPANO), fond 30, series 1, file 3100, pp. 46–49.

Electronic source:

⁷ *Назаров, О. Г.* Сталин и борьба за лидерство в большевистской партии в условиях НЭПа. - М.: ИВИ РАН, 2002. - 204 с. Электронный ресурс. Режим доступа: [http:// www.cultoboz.ru](http://www.cultoboz.ru) (дата обращения 14.10.2019). NAZAROV, O. G. *Stalin i bor'ba za liderstvo v bol'shevistskoi partii v usloviyakh nepa* [Stalin and the struggle for leadership in the Bolshevik party during the NEP. In Russ.]. Moscow, IVI RAN publ., 2002, 204 p. [On-line]. Available at: <http://www.cultoboz.ru> (accessed 14.10.2019).

2.7 ARRANGEMENT (STRUCTURE) OF TEXT IN THE ADDITIONAL INFORMATION FILE OF THE ARTICLE

The file should include:

Список литературы in Russian (or original titles);

References (in the same order as Список литературы) in English (with transliteration of original Russian titles);

Сведения об авторах in Russian

About the authors in English;

Сведениях о грантах (information on the grant support of the study, if necessary, in Russian

Grant information in English; picture captions (if necessary) in Russian and in English numbered 1, 2, 3, etc. (numbering of pictures and captions should be consistent).

Список литературы (References) in Russian should be listed alphabetically by authors of research (when there are no authors, by title); do not omit the place of publication, name of the publisher, year of publication, size in pages: font size 14; surnames and initials in *italics*.

References should only list scientific publications (monographs and articles in scientific journals). Even if a monograph is cited several times in endnotes, it should appear only once in the references. References should include contemporary research published in the last 5 years that have high citation index in the Web of Science and Scopus. Indication of the book size in pages (or pages of a magazine publication) is compulsory. Publications in foreign languages may be listed after the Russian. Normally references list from 3 to 15-25 major publications on the article subject, though by way of exception, it is possible to list up to 25 monographs and articles. References do not include sources, memoirs, diaries, archival documents, encyclopedias, reference books, lists, reports, dictionaries, reviews, codices, guides, text books, newspaper articles.

EXAMPLE

Список литературы

Кондаков, Ю. Е. Архимандрит Фотий (1792-1838) и его время. - СПб.: Изд-во РНБ, 2000. – 312 с.

Кузьмишин, Е. Л. Массонство. - М.: Ганга, 2016. - 496 с.

Покровский, В. И. Николай Иванович Новиков, его жизнь и сочинения. - М.: Книжное дело, 2010. - 600 с.

Семяка, А. В. Русские розенкрейцеры и сочинения императрицы Екатерины II против масонства // Журнал Министерства народного просвещения. - 1902. - № 2. - С. 343-400.

Шильдер, Н. К. Два доноса в 1831 году // Русская старина. - 1898. - Т. 96. - С. 517-538.

3.3. **References** in Latin characters transliteration [and English translation] should be listed in the same order as Список литературы in Russian. Do not combine Russian and English text in one reference. Do not transfer foreign books citations from Список литературы to References. To transliterate use the BSI standard. Available at: <http://translit.net/ru/bsi/https://antropophob.ru/utility-i-prochie-melochi/16-transliteratsiya-bsi>

EXAMPLE

References

KONDAKOV, Yu. E. *Arkhimandrit Fotii (1792-1838) i ego vremya* [Archimandrite Photius (1792-1838) and his time. In Russ.]. Petersburg, Izd-vo RNB publ., 2000, 312 p.

KUZ'MISHIN, E. L. *Masonstvo* [Freemasonry. In Russ.]. Moscow, Ganga publ., 2016, 496 p.

POKROVSKII, V. I. *Nikolai Ivanovich Novikov, ego zhizn' i sochineniya* [Nikolai Ivanovich Novikov, his life and writings. In Russ.]. Moscow, Knizhnoe delo publ., 2010, 600 p.

SEMEKA, A. V. *Russkie rozenkreitsery i sochineniya imperatritsy Ekateriny II protiv masonstva* [Russian Rosicrucians and the works of Empress Catherine II against Freemasonry. In Russ.] IN: *Zhurnal ministerstva narodnogo prosveshcheniya*, 1902, no. 2, pp. 343-400.

SHILDER N. K. *Dva donosa v 1831 godu* [Two denunciations in 1831. In Russ.]. IN: *Russkaya starina*, 1898, vol. 96, pp. 517-538.

2.8.Сведения об авторах (About the authors). In Russian, without abbreviation and in strict sequence: surname, first name, patronymic of the author nominative case and, comma separated: academic degree, academic rank, organization (place of employment/student status) in conformity with legal document, its structural division (institute, office, faculty, department, division), job title of the author, country (Russian Federation, Republic of Belarus, Ukraine, etc.), tel. with prefix (for instance, 8-495-111-22-22 in Russian or +7-495-111-22-22 in English), personal e-mail.

EXAMPLE:

Сведения об авторах

Иванов Иван Иванович, кандидат исторических наук, доцент, Смоленский государственный университет, кафедра истории России, доцент, г. Смоленск, Российская Федерация, 8-000-000-00-00, oooooo@mail.ru

About the authors

Ivanov Ivan Ivanovich, PhD in History, associate professor, Smolensk state University, department of Russian history, assistant professor, Smolensk, Russian Federation, +7-000-000-00-00, oooooo@mail.ru

In case of several co-authors, begin paragraph for every one of them in the same sequence.

2.9. GRANT INFORMATION EXAMPLE:

Статья подготовлена при финансовой поддержке гранта РГНФ (проект № 15-14-11002/15) и Правительства Республики Коми в рамках совместного регионального конкурса научных проектов «Русский Север: история, современность, перспективы».

This article has been prepared with financial support of the Russian State Science Fund (science project no. 15-14-11002/15) and that of the Government of the Komi Republic as a part of joint regional scientific projects contest “The Russian North: History, contemporaneity, prospects.”

2.10. PICTURE CAPTIONS (if necessary). Picture captions in Russian and English should be short and should indicate the author (if any), date (if any) and place of storage (archive, museum, library, etc.). The numbering of captions should conform to the numbering of pictures, for instance, 1, 2, 3, etc. Halftone pictures attached to the article should have resolution of 300 dpi or higher. Picture

files (photographs, diagrams, charts in **jpg** format) should be named (for instance, IVANOV_FOTO 1, IVANOV_FOTO 2, etc.).

PICTURE CAPTION EXAMPLE:

Титульный лист анкеты для бывших офицеров белых армий, заполненной Н. И. Рогозиным. Ярославль. 18июня 1923г. Из фондов архива Управления ФСБ России по Омской области. Title of questionnaire forex-officer of the White armies filled in by N. I. Rogozin. Yaroslavl. June 18, 1923. From the Archive of the FSB of Russia Directorate for the Omsk Region.